

# EDUCATION RECORDS CONFERENCE 2017

ERC 2017  
9:30 a.m. to 3:00 p.m.  
February 22nd

## Event Schedule:

8:30 a.m. Doors Open

9:30 a.m. Welcome

The Impact of Education Records by Kendra Yates, Utah State Archives

10:00 a.m. Using Retention Schedules for Education Records by Rebekkah Shaw, Utah State Archives

10:30 a.m. Break

10:45 a.m. HB 358 (2016): Management and Public Access of Student Records  
by Dr. Whitney Phillips, Utah State Board of Education

11:15 a.m. Purpose and Application of GRAMA, HIPPA, and FERPA for Education Record  
by Chris A. Lacombe, Assistant Attorney General

11:45 a.m. Lunch

1:00 p.m. Panel Discussion: Experience from the Trenches

Creating an Inventory and Implementing Retention Schedules  
by Moni Schwaerzler, Salt Lake Arts Academy

Managing and Transferring Records for a Closing School  
by Kathy Webb, Electronic High School Principal, Utah State Board of Education

Campus-wide Records Management by Cristina Bean, Brigham Young University

2:00 p.m. Break

2:15 p.m. Partnering with the State Archives to Preserve Historical Records by Alan Barnett, Utah State Archives

2:45 p.m. Closing Remarks

3:00 p.m. End

Miller Free Enterprise Center

9750 S. 300 W.  
Room 101, Auditorium  
Sandy, UT 84070

Attend in-person or participate online!

Registration (free to attend)

[www.archives.utah.gov](http://www.archives.utah.gov)  
Questions?  
801-531-3863  
[recordstraining@utah.gov](mailto:recordstraining@utah.gov)

Hosted by Utah State Archives

